

**IABC Accreditation Oral Exam****Evaluator Scoring Guide**

Evaluator: \_\_\_\_\_

Candidate #: \_\_\_\_\_

**Note to Graders:** This form will be photocopied and delivered to the candidate. Please type or write legibly and only in the allocated spaces.

Skill	Definition	Score: 0-7	Comments
Problem Analysis	Effectiveness in identifying pertinent data and determining the sources of the problem		
Presentation	Ability to create a good first impression; to command attention and respect; to make a persuasive, clear presentation of facts or ideas		
Listening	Ability to pick out important information from oral communication with others; skill in perceiving, and reacting sensitively to the feelings of others		
Judgment	Ability to reach logical conclusions based on the evidence at hand, to weigh alternatives and select sound solutions		
Initiative	Active efforts to influence events, rather than passive acceptance of the status quo; self-starting; risk-taking		
<b>SCORE</b>			

**Overall Evaluation:**

(Do not simply average the five skill scores; while they should guide your overall evaluation, the score at the right should reflect your final appraisal of this candidate, given his/her total performance in the oral.)

<b>Scoring Key:</b>
0 – Insufficient behavior observed to make an evaluation of this skill
1 – Poor
2 – Much less than satisfactory performance
3 – Somewhat less than satisfactory
4 – <b>Satisfactory</b> : Performance expected of a good, competent communicator
5 – Somewhat more than satisfactory
6 – Much more than satisfactory
7 – <i>Outstanding</i>
(Candidate must score at least “3.5” to be considered for accreditation.)